

VISA RENEWAL APPLICATION

What should applicants mail in?

For all applicants

- ☐ Signed passport. Please remove your passport from any extra cover (plastic, leather, etc.) Passport must have a validity date of at least six months beyond your intended stay in the U.S. Children must have a separate passport even if traveling with a parent.
- ☐ All your previous passports. Especially, if your previous visa is in an expired passport, you should also include that passport.
- ☐ DS-160 confirmation page with barcode, completed and submitted on line at <https://ceac.state.gov/genniv/>. (There is no need to print out the full application form, just the confirmation page. The barcode works best when printed from a blank and white laserjet printer). *Please note, the processing time will be significantly reduced if you select U.S. Embassy Hanoi as the location for visa application.
- ☐ One passport [picture](#) taken within the last 6 months on a white background, with your ears visible, stapled to the bottom left of DS-160 confirmation page. The picture must NOT be retouched. *Please note, the processing time will be significantly reduced if you upload an appropriate photo into the Electronic application form.
- ☐ Both copies (pink and yellow) of the receipt for [visa application fee](#).

Official/Diplomatic passport holders must also submit:

- ☐ An original Ministry of Foreign Affairs Diplomatic Note.
- ☐ A copy of the agency's decision sending you on the trip.
- ☐ The flight itinerary (a copy of the booking only, not a ticket)

Students and exchange visitors (F, M, J visas holders) must also include:

- ☐ Original form I-20 or DS-2019. The form must be signed by the applicant. If the F1 applicant is under 18 years old, a parent/guardian must also sign form I-20. Form I-20 must have been endorsed on the back by a school official within the past 12 months.
- ☐ The student's transcripts.

Temporary workers and intra-company transferees (H and L visas holders) should include:

- ☐ A copy OR the receipt number of an approved Form I-129, Petition for a Nonimmigrant Worker